

Middle Peninsula All Hazards Mitigation Plan Update

LOCAL PLANNING TEAM

Meeting 2 - Minutes

Monday, February 8, 2021 at 10am

1. Welcome & Local Planning Team Introductions

Ms. Jackie Rickards, Project Manager, welcomed participants to the first meeting of the Local Planning Team (LPT). Those in attendance included:

- Holly McGowan, Town of West Point
- John Edwards, Town of West Point
- David Kretz, Middlesex County
- David Layman, Middlesex County
- Steve Hudgins, King William County
- Sherry Graham, King William County
- Kevin Harris, King & Queen County
- Willie Love, Mathews County
- James Knighton, Mathews County
- Jimmy Brann, Essex County
- Angela Davis, Virginia Department of Conservation & Recreation (DCR) Floodplain Management
- Brandy Buford, DCR Floodplain Management
- Michael Barber, DCR Floodplain Management
- Joyce McGowan, Virginia Department of Transportation (VDOT)
- Heather Tuck, Virginia Department of Forestry (VDOF)
- Frank Adams, Upper Mattaponi Tribe
- Leigh Mitchell, Upper Mattaponi Tribe
- Patricia Morris, Rappahannock Tribe

2. Follow ups from Meeting 1

- **Public Outreach** – Ms. Rickards reviewed the suggested public outreach approach with the LPT. She then shared that a public outreach approach was developed to include more details. The public outreach approach is 4 part which includes (1) a public information page on the MPPDC website (<https://mppdc.com/index.php/service-centers/mandates/hazards>); (2) Project information fact sheet on the MPPDC website and for social media; (3) print media in local newspaper; and (4) public participation survey to get input on local hazard vulnerability and mitigation strategies. The LPT did not provide feedback. Therefore, MPPDC staff will proceed with implementing the 4 parts of the public outreach approach.
- **Hazus Contract with Dewberry** – Ms. Rickards explained that Dewberry is expected to update the proposal of work with sea level rise scenarios. Once Middle Peninsula Planning District

Commission (MPPDC) signs the contract Dewberry will start working on the Hazus assessment. The work will take 4 months and MPPDC staff will update the LPT along the way.

- **Community Profiles** – Community profiles from the 2016 AHMP were sent to localities to review and update. Ms. Rickards explained that two localities did not submit updated profiles by the deadline and will be following up with them after the meeting.

3. Capabilities Assessment

The capability assessment is a localities opportunity to identify their capabilities including authorities, policies, programs, staff, funding and other resources (i.e. partnerships, etc.). Identifying local capabilities will help accomplish mitigation strategies, reduce long-term vulnerability, reduce disaster losses and identifying gaps that may inadvertently increase risk. Capabilities are split into four categories, including:

- **Planning and regulatory** capabilities are based on implementation or ordinances, polices, local laws and State statues, and plans (comprehensive land use plans) and program (capital improvement programs) that relate to guiding and managing, transportation plans) g growth and development.
- **Administrative and technical** capabilities are community's staff and their skills and tools that can be used for mitigation planning and to implement specific mitigation actions. Also, it is the ability to access and coordinate the resources (public or private sector)
- **Financial** capabilities are the resources that a jurisdiction has access to or is eligible to use to fund mitigation actions. For example, this may include local, State, and Federal resources; recurring local sources like property, sales, and income taxes; grant funding.
- **Education and outreach** capabilities are programs and methods already in place within your community that could be used to deliver mitigation strategies.

Ms. Rickards explained that she will send out a capabilities assessment worksheet developed by FEMA to localities and tribes to complete.

Additionally, to round out the capabilities chapter of the AHMP update, Ms. Rickards reviewed the National Flood Insurance Program (NFIP) survey. This survey will provide an understanding of a locality's level of participation in the program. It will also identify potential training or information needs.

Both surveys will be sent out to the LPT for completion by February 19, 2021.

4. Local Hazards

Ms. Rickards review the hazards identified in the 2016 All Hazards Mitigation Plan. She juxtaposed the 2016 AHMP Hazards with the Virginia Hazards Mitigation Plan (2018) and ask for LPT feedback. John Edwards, Town of West Point Manager, suggested matching those from the State. Ms. Rickards posed this to the LPT but with no response. Another method, a survey for instance, will be sent to localities for input from all localities.

Following a brief discussion of local hazards, Ms. Rickards reviewed the Kaiser Permanente formula that helps to assess the risk of the hazards. Once the hazards list is finalized each locality will use the Kaiser Permanente formula to calculate their vulnerability or risk to hazards.

5. Next meeting(s)

Ms. Rickards reminded the LPT of upcoming meetings:

- February 22, 2021 10am
- March 15, 2021 10am
- March 29, 2021 10am